Preparing for Final Exams & End of Semester

As we wrap up the Fall semester and prepare for final exams, here are a few resources and key pieces of information to keep in mind:

- **Grades are due December 21.** All grades must be submitted by 2:15 p.m. on Tuesday, December 21. The End-of-Semester Checklist ([https://go.iastate.edu/NJFCGU](https://go.iastate.edu/NJFCGU)) provides resources to help you submit grades through Canvas. The CELT Instructional Design Team will also hold Open Labs specifically focused on grade submission on December 20 and December 21 from 9 a.m.-2:15 p.m. in 3015 Morrill and online via Webex ([https://go.iastate.edu/1YT7QM](https://go.iastate.edu/1YT7QM)). Stop by at your convenience.

- **Course conclusion in Canvas.** The anticipated date for Canvas course conclusion for Fall term courses is January 3, 2022. All faculty with Fall courses on Canvas are encouraged to review the Course Conclusion in Canvas CELT webpage ([https://go.iastate.edu/MV1FR4](https://go.iastate.edu/MV1FR4)), which provides tips to help you navigate the course conclusion process.

- **Winter Break hours.** CELT will operate on a modified schedule over the winter term in an effort to conserve energy with fewer activities on campus. The CELT office will be closed the week of December 27-31. Beginning January 3, CELT will be open with modified hours of 7:30 a.m.-4 p.m., Monday-Friday. We will resume normal business hours (8 a.m.-5 p.m.) when the Spring semester begins on Tuesday, January 18.

- **Canvas Support, 24/7.** We would like to remind you that Canvas support is available 24/7 if you are in need of assistance while our offices are closed or on a modified schedule. Follow the "? Help" icon in your left navigation bar in Canvas for all of the support options available to you.

If you need any further assistance, you can always email celt-help@iastate.edu. This will create a ticket and one of our team members will be assigned to help you as soon as they're able. We wish you the best as we enter the final weeks of the semester!
**Miller Faculty Fellowship Applications - Deadline Approaching!**

The Miller Faculty Fellowship program annually provides recipients with opportunities to enhance their scholarly work in undergraduate academic programs and develop innovative approaches to enhance student learning. Recipients have up to 12 months to meet their project goals. The deadline for Miller Faculty Fellowship proposals for the 2021-2022 academic year is Monday, Dec. 13. Program and application details are online ([https://go.iastate.edu/8LFYPI](https://go.iastate.edu/8LFYPI)). Questions may be directed to CELT, celt-miller@iastate.edu

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**2022 Iowa OER Virtual Summit - Registration Open**

Register today for the 2022 Iowa OER Summit. The 2022 Summit will take place virtually on March 1-3 from 12-4 p.m. All who are interested in open educational resources are welcome and encouraged to attend this free summit to network and connect with others! All information for registration ([https://go.iastate.edu/Z2EABH](https://go.iastate.edu/Z2EABH)) can be found on the Iowa OER Summit website ([https://go.iastate.edu/9EHKLS](https://go.iastate.edu/9EHKLS)).

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**Unable to attend your department’s Annual Inclusive Classroom Training (AY21-22)?**

Faculty who could not participate in their unit’s scheduled training (see the completed training list—[https://go.iastate.edu/WSELWG](https://go.iastate.edu/WSELWG)) may register to attend a CELT-facilitated University-wide Training ([https://go.iastate.edu/QIDEQP](https://go.iastate.edu/QIDEQP)) in December (for faculty) or during the 2022 spring semester (for graduate teaching assistants, faculty, and staff). To learn more, visit the Annual Inclusive Classroom Training webpage ([https://go.iastate.edu/QIDEQP](https://go.iastate.edu/QIDEQP)). In addition, graduate teaching assistants seeking a professional development opportunity are welcome to attend the S2022 offerings.

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**CELT December 2021 Programming**

Register for the events CELT offers below by searching CELT’s Upcoming Events page ([https://go.iastate.edu/XABEDD](https://go.iastate.edu/XABEDD)) or CELT’s channel on the ISU Events Calendar ([https://go.iastate.edu/O0JIIU](https://go.iastate.edu/O0JIIU)).

**Engage Students: With Content, Instructor, and Fellow Students**

- Discuss Published Education Research in Your Discipline (DBER Journal Club), Nancy Boury & Sayali Kukday, Dec. 7 (12-1 p.m., via Webex, [https://go.iastate.edu/ZPKCOG](https://go.iastate.edu/ZPKCOG))
- Team-Based Learning (TBL) Teaching and Learning Community, Dec. 16 (1:30-3 p.m., 2030 Morrill Hall or via Zoom, [https://go.iastate.edu/YFMYAT](https://go.iastate.edu/YFMYAT))

**Equity & Inclusion: Enhance Your Teaching Practices**

- Building an Inclusive and Learner-Centered Syllabus, Dec. 7 (11:10 a.m.-12 p.m., via Zoom, [https://go.iastate.edu/DEVOMD](https://go.iastate.edu/DEVOMD))

**Technology Tools and Strategies: Enhance your teaching, any modality!**

- Choose Your Instructional Tool Adventure: Grade Submission - ISU Admin Tools, Dec. 8 (2:30-3:00 p.m., via Webex, [https://go.iastate.edu/OWY91T](https://go.iastate.edu/OWY91T))
Where to Find Support
CELT has a number of support options for those in need of assistance:
- CELT Open Labs ([https://go.iastate.edu/SQCTZT](https://go.iastate.edu/SQCTZT))
- Email CELT ([celt-help@iastate.edu](mailto:celt-help@iastate.edu))
- IT Solution Center ([solution@iastate.edu](mailto:solution@iastate.edu))
- 24/7 Canvas Support ([https://go.iastate.edu/SPSFRI](https://go.iastate.edu/SPSFRI))

Make sure you know what each of these options has to offer, when and how to utilize them by visiting the CELT Support webpage ([https://go.iastate.edu/BQIOSZ](https://go.iastate.edu/BQIOSZ))

How to Contact Us
Contact CELT via email at [celt@iastate.edu](mailto:celt@iastate.edu) or call 515-294-5357.

Questions About Teaching with Technology?
Connect with our CELT instructional designers for support or pedagogical consultations by emailing [celt-help@iastate.edu](mailto:celt-help@iastate.edu). This will create a ServiceNow ticket for easy tracking.