CELT Teaching Tip for September 28, 2021

Midterm Preparations: Reminders and Guides

As we wrap up September, we would like to remind you of the upcoming Midterm grade deadline and provide you with guides to assist you in the grade submission process.

Midterm grade submissions for Fall 2021 are due on Friday, Oct. 15, by 2:15 p.m. CELT’s guide to quizzes and exams (https://bit.ly/celt-quizzes) provides information on assessment types, available tools and resources, and best practices surrounding the use of remote proctoring options. Then, review the key concepts for grading in Canvas (http://bit.ly/grade-key-concepts) before using ISU AdminTools to submit grades (http://bit.ly/isu-grade-submission). This tool will walk you through a few self-guided checks of your gradebook, then automatically transfer your identified midterms to the Office of the Registrar.

If you have any questions about the grade submission process or have any problems, email celt-help@iastate.edu to create a ServiceNow ticket, and one of our team members will work to assist you.

With a joy for teaching,

Sara Marcketti
Director, CELT

Documenting your teaching 1-2-3

Join CELT’s director, faculty fellow, and staff in a three-part series on documenting your teaching. You can attend 1, 2, or all three sessions held on Fridays throughout October. Participants will find these workshops especially useful for documenting teaching for promotion, tenure, annual review, and professional development.

- **Session 1:** Ideas for documenting your teaching efforts at ISU with Sara Marcketti, Oct. 1 (12-1 p.m., online via Zoom - https://bit.ly/3A7eNP2) Using an ISU-centered checklist, participants will determine areas of their teaching that they have already well documented and discover ideas for additional evidence of good teaching.
- **Session 2:** Writing or Revising your teaching philosophy statement with Karen Bovenmyer, Oct. 8 (12-1 p.m., online - register via Zoom - https://bit.ly/3rSKw3e) This interactive workshop will help guide you through the core areas (objectives, methods, evaluation) of writing or revising your teaching philosophy statement.
- **Session 3:** Workshop: ABCs of Preparing Your Teaching Portfolio with Cynthia Haynes & Paul Hengesteg, Oct. 15 (12-2 p.m., 2030 Morrill Hall, register through Learn@ISU – http://learn.iastate.edu/) This in-person workshop, the third in a series or stand-alone, brings elements of effective teaching together so faculty can organize evidence of their teaching, analyze their effectiveness, and create their teaching narrative. Participants will identify themes in their teaching feedback from themselves, peers, and students and connect them to their teaching philosophy statement.
#CyThx Teaching Spotlight: Laura Greiner

In this teaching spotlight, we highlight #CyThx recipient Laura Greiner, Animal Science.

Greiner’s Teaching Advice
"I believe in interactive learning and will spend the first few weeks of class creating interactive activities. We learn each other’s names and encourage open dialogue through team-building exercises. Take the five to ten minutes before class, walk the classroom, greet students by name, check in with the students that tend to be a bit quieter, and ask questions. Whenever possible, talk about what is going on in the world related to the course material and ask for student input to encourage critical thinking." Read all of Dr. Greiner’s advice on our website (https://bit.ly/3iaR0XI).

#CyThx Message
"Dr. Laura Greiner has made me feel like a valued member of the ISU community because of all of the things that she does outside and inside of the classroom for students. This semester I am in her Swine Science class and she has made so many adjustments to fit the COVID-19 situation and the needs of students. She has personally helped me develop my resume and cover letter and get me in contact with industry leaders for internships..." (CyThx, 2020).

Upcoming CELT 2021 Programming

CELT offers face-to-face one-off workshops/webinars, longer-term teaching and learning circles on selected topics, and facilitation of teaching and learning communities. Our program listing with descriptions and registration information may be found on the corresponding page on CELT’s event listed via ISU’s Events Calendar (http://bit.ly/celtevents) or CELT’s programming schedule via ISU’s Events Calendar website (http://bit.ly/celt-isu-events).

Instructional Tools News and Updates

Stay up to date on ISU-approved learning technologies

Bookmark CELT’s Instructional Tools News & Updates page (https://bit.ly/35g7KqL). Questions about these updates? Email celt-help@iastate.edu.

Know where to go at ISU

- **Canvas support**: Locate the ? Help menu (far left of your screen in Canvas) and use one of the resources or for 24/7 support, call 515-294-4000 (listen to prompts for Canvas support).
- **Technical support**: ISU Solution Center, email solution@iastate.edu or call 515-294-4000.
- **Pedagogical support**: CELT Response Team is available each Tuesday-Friday (11 a.m.-1 p.m.). Call 515-294-5357. Or, contact our CELT instructional designers by emailing your course title, describing the question or issues you have, and the steps to replicate it to celt-help@iastate.edu. This step will also create a ServiceNow ticket for easy tracking.
- **Local support**: Contact your local support (https://www.celt.iastate.edu/support/).

CELT Mission and Contact Information

CELT’s mission is “Partnersing with educators to advance student-centered learning at Iowa State University.” Contact us for consultations, questions, and comments via phone: 515-294-5357, email: celt@iastate.edu, or on our website: http://www.celt.iastate.edu/. Our physical office is in 3024 Morrill Hall, 603 Morrill Road, Ames, IA 50011-2100.
How to contact us

Contact CELT via email at celt@iastate.edu or call 515-294-5357. We will forward your information to the appropriate staff member or contact the CELT staff directly (https://bit.ly/celt-staff) to schedule a meeting in a safe manner (virtually or face-to-face social-distanced).

Questions about teaching with technology?

Connect with our CELT instructional designers for support or pedagogical consultations by emailing celt-help@iastate.edu; this will also create a ServiceNow ticket for easy tracking.