

CELT Teaching Tip • October 20, 2020

Six must-knows about Canvas right now

In response to changes made by Canvas and faculty feedback, here are six must-knows about Canvas right now. This information will assist you whether you are new to teaching with Canvas or have many years of experience.

1. **Represent grades accurately in Canvas.** To align the student and instructor views, make sure you assign students a '0' (zero) score rather than '-' (dash) as appropriate. Learn more by reading the CELT guide to grade posting policies (<https://bit.ly/35g6CC3>), reviewing the Canvas student grade visibility flowchart (PDF) (<https://bit.ly/3kgMV3k>), and following the steps to hide assignment grades (<https://bit.ly/3dHYEW8>) and hide grades from SpeedGrader (<https://bit.ly/3jgYRkm>).
2. **Extend assignment deadlines.** To provide an extension for individual students, follow the Canvas extend deadlines guide (<https://bit.ly/33ZgdO6>). Or, if a student needs extra time on a quiz, see the setting up accommodations in Canvas page (<https://bit.ly/3mauVsE>).
3. **Monitor the status of the New Quizzes tool in Canvas.** ISU will not enable the New Quizzes tool (<https://bit.ly/2HhVWef>) until New Quizzes includes support for proctoring tools, has garnered substantial support from our fellow R1 peer institutions, and obtains feature parity with the existing Quiz tool.
4. **Review the Concluded Course status in Canvas.** Courses created before fall 2020 are now automatically changed to the concluded status. Read about the process via this course conclusion announcement (<https://bit.ly/304O062>).
5. **Find answers.** Discover the most frequently asked questions for October 2020 (<https://bit.ly/3m9DsLx>) received via celt-help@iastate.edu, which creates a ServiceNow ticket for easy tracking. This month's top items included grading schemes, the grade posting policy, Studio in Canvas, Webex, and more!
6. **Address academic integrity.** Academic integrity and responsible behavior are a part of learning and teaching, no matter the course modality (online, hybrid, or face-to-face). Focus on prevention through these academic integrity strategies (<https://bit.ly/celt-integrity>).

With a joy for teaching,
Sara Marchetti, Director
Center for Excellence in Learning and Teaching

CELT Faculty Spotlight: Sayali Kukday

Dr. Sayali Kukday, Associate Teaching Professor, Department of Genetics, Development, and Cell Biology (<https://bit.ly/353HmyK>), has spent 7 years at Iowa State. Kukday's advice for teaching:

"I would like to share some streams of thought that might help people new to teaching get started on their adventurous journey:

1. **What excites me about teaching and learning?** Reflecting on this question as you begin your journey is crucial to identifying the strengths that you bring to the world of teaching and learning. Your thoughts serve as your Teaching Philosophy that helps guide your planning. CELT Resource: Document Your Teaching (<https://bit.ly/3nWFnVy>)
2. **What should my students be able to do by the end of my course?** Reflecting on this question will help you determine which teaching methodologies you can use to help your students achieve these learning goals. CELT Resource: Teaching Strategies section (<https://bit.ly/isu-teach-strat>)
3. **What can I do to make my course inclusive and accessible for all students?** Reflecting on this question will help you provide a welcoming environment for all students and is a vital component of effective teaching. CELT Resource: Creating an Inclusive Classroom (<http://bit.ly/celtinclusion>)
4. **What can I learn from my students about my teaching?** Reflecting on this question will help you center your teaching on student learning. Collecting feedback from students through various forms of assessments before, during, and at the end of the semester helps evaluate how students are doing, what changes can enhance learning, and is a great way to document your teaching. CELT Resource: Assessment and Evaluation (<https://bit.ly/celt-assess>)
5. **What supports do I have to help me be successful in teaching at ISU?** All you have to do is walk into (virtually for now) CELT's office to be welcomed by a talented and friendly team that is ever ready to support you in your teaching. I would also like to highlight some CELT Programs (<https://bit.ly/celt-progs>) including the Teaching and Learning Academy and Teaching Partners Program. I co-facilitate the CELT DBER Journal Club (<https://bit.ly/celt-dber>), which is a cross-disciplinary community of faculty, postdocs, and graduate students that come together once a month to read and discussed published literature on teaching and learning. We would love for you to join us!

I hope our paths cross on our journey through the exciting world of teaching and learning."

Upcoming CELT 2020 Programming

CELT offers face-to-face one-off workshops/webinars, longer-term teaching and learning circles on selected topics, and facilitation of teaching and learning communities. Our program listing with descriptions and registration information may be found on the corresponding page on CELT's event listed via ISU's Events Calendar (<http://bit.ly/celtevents>) or CELT's programming schedule via ISU's Events Calendar website (<http://bit.ly/celt-isu-events>).

Choose your instructional tool adventure (30-minute teaching topics)

Each program focuses on various instructional strategies found on the CELT website and demonstrates practical ways to incorporate these tools in a Canvas course. **30-minute teaching topics held on the following days (3-3:30 p.m.)**

Registration information is found on the Choose your instructional tool adventure page (<https://bit.ly/302B3K1>):

- Discussions, Oct 27 (11-11:30 a.m.)
- Peer Review, Nov. 3 (11-11:30 a.m.)
- Using video for content, presentations, & performances, Nov. 10 (11-11:30 a.m.)
- Grading Tricks and Tips, Nov. 17 (11-11:30 a.m.)
- Effective virtual student/office hours), Nov. 24 (11-11:30 a.m.)

Stay up to date on the instructional tools

Review CELT's News & Updates (<https://bit.ly/35g7KqL>) for upcoming changes to the ISU-approved learning technologies. Questions? email celt-help@iastate.edu.

Know where to go at ISU

For help with the Canvas, contact Canvas Support via the ?Help menu in Canvas:

- All 24/7 support options may be found by clicking the ? Help icon (found on the left-hand navigation bar in Canvas <https://canvas.iastate.edu/>) to access the support available to you:
- 24/7 phone support. Call 515-294-4000, then follow the prompts to connect with Canvas support.
- Find answers to common questions in the Canvas Instructor Guides (<http://bit.ly/38M9BC2>).
- Use the resources in the Canvas @ ISU site (<https://bit.ly/canvas-isu>)

For technical support, contact the ISU Solution Center:

- Email solution@iastate.edu
- Call 515-294-4000 and follow the prompts to receive support from Solution Center staff

To receive one-to-one assistance for teaching with technology, contact the CELT Instructional Designers

- Connect with our CELT instructional designers for support or pedagogical consultations by emailing celt-help@iastate.edu; this will also create a ServiceNow ticket for easy tracking.
- Additionally, you may wish to contact one of the support units directly. Please note which program, department, or college each unit serves and contact the unit for your area (<http://bit.ly/isu-support>).

CELT Mission and Contact Information

CELT's mission is "Partnering with educators to advance student-centered learning at Iowa State University." Contact us for consultations, questions, and comments via phone: 515-294-5357, email: celt@iastate.edu, or on our website: <http://www.celt.iastate.edu/>. Our physical office is in 3024 Morrill Hall, 603 Morrill Road, Ames, IA 50011-2100

How to contact us

Contact CELT via email at celt@iastate.edu or call 515-294-5357. We will forward your information to the appropriate staff member or contact the CELT staff directly (<https://bit.ly/celt-staff>) to schedule a meeting in a safe manner (virtually or face-to-face social-distanced).

Questions about teaching with technology?

Connect with our CELT instructional designers for support or pedagogical consultations by emailing celt-help@iastate.edu; this will also create a ServiceNow ticket for easy tracking.