

## Netiquette at ISU

What is “Netiquette”? Simply put it is “Internet Etiquette” or the conventions of politeness pertaining the way we use the Internet and interact with others online. To provide a foundation for civility in the online learning environment we promote the following:

### Be scholarly

- **Do:** Use proper language, grammar, and spelling. Be explanatory. Justify your opinions. Credit the ideas of others; cite and link to scholarly resources.
- **Avoid:** Misinforming others when you may not know the answer. If you are guessing about something, clearly state that you do not have all the information.
- **Review:** ISU Catalog Academic Life Policies page (<http://catalog.iastate.edu/academiclife>) for more information.

### Be respectful

- **Do:** Respect privacy. Respect diversity and opinions that differ from your own. Communicate tactfully, and base disagreements on scholarly ideas or research evidence.
- **Avoid:** Sharing another person’s professional or personal information.
- **Review:** ISU Principles of Community site (<http://bit.ly/isuprinciples>) for more information.

### Be professional

- **Do:** Represent yourself well at all times. Be truthful, accurate, and run a final spell check. Write in a legible, black font, and limit the use of emoticons.
- **Avoid:** Using profanity or participating in hostile interactions (flaming).

### Be polite

- **Do:** Address others by name or appropriate title and be mindful of your tone. Be polite as you would in a face-to-face situation.
- **Avoid:** Using sarcasm, being rude, or writing in all capital letters (shouting). Written words can be easily misinterpreted, as they lack facial expression, body language, and tone of voice to provide communication context.
- **Review:** additional information related to netiquette is available on the Iowa State University Acceptable Use of Information Technology Resources Policy website (<https://bit.ly/3dw85Y9>).

### Adapted from:

Cole, J. (2016, April 12). Netiquette for online students. Succeed Online: Resources for students learning online. Arizona State University. Retrieved from <http://succeedonline.asu.edu/2016/04/12/netiquette-for-online-students/>  
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