Wrapping up the semester

The end of the semester can be stressful with thoughts of grading, final exams, and weather challenges. The Center for Excellence in Learning and Teaching has compiled this list to help you wrap up the semester so that you can rest and enjoy your Winter Break:

- **Grades are due on December 26:** As a reminder, the 2019 Fall Semester final grades are due by December 26th at 2:15 p.m. To guide you through the end of the semester process in Canvas follow the End of Semester Checklist (http://bit.ly/canvas-end). You may also submit grades through AccessPlus.

- **Extended Open Labs times:** To aid in the grade submission process, our CELT staff will be available for additional Open Labs in 101E Collaboration Space of Parks Library on the following days/times:
  - Dec. 20 (7:30 a.m.-5 p.m.)
  - Dec. 23 (7:30 a.m.-5 p.m.)
  - Dec. 26 (7:30 a.m.-2:15 p.m.)

- **Prepping for Spring Semester:** Use the Start of the Semester Checklist (http://bit.ly/canvas-start) to walk you through:
  - creating a course shell and enrolling students,
  - copying content from a previous Canvas course, and
  - publishing your course with ISU’s Global Course Administration tool.
  - **Reminder:** Courses are available to students on January 6th (classes begin January 13) unless you change the course start date in Settings (view the How do I change the start and end dates for a course web guide) (http://bit.ly/2UyMg0N).

- **Winter Break Hours:** In an effort to conserve energy during a period of reduced activity on campus, CELT will close December 23-December 27. In addition, CELT will observe modified hours of operation from 7:30 a.m.-4 p.m. during winter break (December 23-January 10). Normal operations and hours will resume on January 13.

- **Canvas Support is 24/7:** While we are on break, remember that Canvas offers 24/7 support options listed in the ?Help icon on the Global Navigation menu (far left of your screen in Canvas):
  - Canvas Support Line (Call 515-294-4000 then press 2, press 1)
  - Live Chat with Canvas Support
  - A web-based Report a Problem Form

See you in the New Year,

Sara Marcketti, Director
Center for Excellence in Learning and Teaching

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**Deadline extended for the 2020-21 Miller Faculty Fellowship proposal to Dec. 20**

The Miller Faculty Fellowship program annually provides recipients with opportunities to enhance their scholarly work in undergraduate academic programs and develop innovative approaches to enhance student learning. Recipients have up to 12 months to meet their project goals. The extended deadline for Miller Faculty Fellowship proposals for the 2020-2021 academic year is now Friday, Dec. 20. Program and application details are online (http://bit.ly/2AxshpV). Questions may be directed to CELT, celt-miller@iastate.edu.
Grading Best Practices Webinar
Join us online for a webinar featuring Grading Best Practices in Canvas. Topics covered will help you prepare your current semester course for grade submission and help set up your gradebook for success in future courses. The webinar will be offered four times, choose whichever is most convenient for your schedule.
- December 6th (9 a.m and 2 p.m.)
- December 13th (9 a.m. and 2 p.m.)

To join one of these training sessions:
- Go to WebEx to join the meeting (http://bit.ly/celt-gradebook-best-practices).
- Enter your name and email address.
- Click "Join Now".
- Follow the instructions that appear on your screen.

December CELT programming
To view our program descriptions and the most up-to-date schedule, visit CELT’s Event and Registration webpage (http://bit.ly/celt-events):
- Workshop, Turning your scholarly teaching into Scholarship of Teaching and Learning (SoTL), Dec. 5 (12:10-1:30 p.m.)
- Seminar, Service-Learning Teaching and Learning Community, Dec. 11 (11:30 a.m.-1 p.m.)

How to Register
For in-person events, register via the Learn@ISU website (http://learn.iastate.edu), or email your name, department, name of the event, date of the event to celt@iastate.edu. Many of our workshops are available in-person and/or online via Zoom. If it’s offered online via Zoom, registration will be a part of the ISU Event Calendar entry.

Teaching Gen Z, Creative Notetaking, Mindfulness, and more CELT programming for spring!
Sign up today for Spring Semester CELT Programming. Programs are open to ALL faculty, teaching staff, and graduate students and include one-hour seminars, weekly teaching and learning circles, monthly learning communities, and year-long programming. Visit CELT’s Event and Registration webpage (http://bit.ly/celt-events) to sign up today!

CELT Collaborator Spotlight: Jacob Larsen and James Nemiroff
In our teaching tips, we are highlighting the work of successful instructors and staff from across Iowa State University. We have asked them to share their highlights from the classroom, ideas for successful teaching and learning, and share their favorite CELT program.

Dr. James Nemiroff, Lecturer of Spanish in the Department of World Languages and Cultures, and Dr. Jacob Larsen, Director of the Language Studies Resource Center, have collaborated to develop poster presentation assignments using HP Reveal (https://hpreveal.com/). In Spanish 330, students use HP Reveal to develop a poster that incorporates augmented reality links to paintings, original texts, YouTube clips, and personal recordings. In this way, the project fulfills a variety of learning goals and allows students to practice understanding and producing Spanish in a variety of different modalities.

Dr. Nemiroff and Dr. Larsen shared that using HP Reveal to add an augmented reality aspect to student poster presentations enables students to interact with course materials in new and creative ways and express their knowledge through different modalities. Something you, too, can learn about through CELT’s Online Learning Community (http://bit.ly/celt-olc).