

## **Instructions for Student Evaluation of Instruction (SEI) Department of Agricultural and Biosystems Engineering**

Your instructor(s) and the Department of Agricultural and Biosystems Engineering want to know more about your learning experiences in this course. The purpose of this form is to collect your honest and frank feedback on how various teaching and course characteristics, as well as your own efforts, have enhanced or detracted from your learning.

Your instructor will use your feedback to improve his or her teaching as well as future course offerings. In addition, administrators and colleagues will use this information to make personnel decisions such as tenure, promotion, and compensation and to monitor overall departmental teaching effectiveness.

The form is divided into three sections: teaching and learning ratings, demographics, and written comments. The form should take 10 to 15 minutes to complete.

1. Write the name of the course, the section number and the instructors name in the appropriate blanks at the top of the form.
2. Review the intended learning outcomes, objectives, or goals for this course.
3. Next, in the Teaching and Learning Ratings and Demographics sections, read the criteria and levels of achievement descriptions. Darken with a No. 2 pencil the corresponding circle on the answer sheet indicating the one answer you select for each question. There are a total of 19 questions.
4. Please provide written comments as directed on the back of the form. Record on the form itself your written answers for the questions in the Written Comments section.

Please do not sign the form. Your identity and individual responses will be kept confidential and only group data will be reported after grades have been submitted.

Return your completed forms to the designated student who will take the forms to an ABE staff member.

Thank you for your feedback.