

# CELT Fall 2009 Programming Schedule

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CELT faculty forums, teaching and learning circles, workshops, and panels, designed to support and enhance teaching effectiveness and student learning, are open to all university instructors. Feel free to bring your lunch to any of the noon sessions.

## Register online

- Login to **AccessPlus**.
- Select **Employee** tab.
- Click **HRS Training**.
- Click **Continue**.
- Click **Courses**.
- Click **Enroll**.

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## General Teaching and Learning Events

### ABCs of Grading

Donna Kienzler, Professor of English and Assistant Director, CELT

Wednesday, **September 23**, 12:00 – 1:30 p.m.,  
2030 Morrill Hall

How can you grade quickly, fairly and effectively? Are there student assignments that do not need to be graded? What grading practices are used in different fields? Questions like these will be addressed in this always popular and very informative session.

### ISUComm Communication Workshop: "Location, Location, Location"

Wednesday, **September 23**, 2009, 3:30 – 5:00 p.m.,  
212 Ross Hall

In *Student Success in College: Creating Conditions That Matter*, Kuh, Kinzie, Schuh, Whitt, and associates document how at successful colleges and universities "the physical and emotional become inextricably intertwined to form an almost palpable 'sense of place.'" In this workshop teachers will share ideas for using the ISU campus and the Ames community as special locations around which to center communication learning.



Visiting Ukrainian scholar, Svetlana Tezikova, discusses the Bologna Process, a reform movement for higher education in Europe, at a Spring 2009 CELT forum.

### Peer Evaluation of Teaching

John Monroe, Associate Professor of History  
Thursday, **October 8**, 12:00 – 1:30 p.m.,  
Memorial Union Cardinal Room

In spring 2009 members of the CELT Advisory Board completed a report titled Summative Peer Evaluation of Teaching: Literature Review and Best Practices (available at: <http://www.celt.iastate.edu/pet/homepage.html>). The goal of this report is to provide faculty members and administrators at Iowa State with a statement of best practices for the Peer Evaluation of Teaching (PET) in cases where it plays a role in personnel decisions such as promotion and the granting of tenure. Come join the discussion to learn more about this topic and provide your input.

### Using Technology to Enhance Contact Between Students and Faculty

Michael Olson, Associate Professor Mechanical Engineering; Janet Johnson, Senior Clinician Food Science and Human Nutrition

Wednesday, **October 21**, 12:00-1:30,  
2030 Morrill Hall

Frequent student-faculty contact, both in and outside of class, is an important factor in student motivation and involvement. The session will highlight examples of how technologies such as WebCT, clickers and Twitter can be used to enhance students' learning experiences.

### Exceeding Expectations: Rigor in the Classroom

Mary Jo Gonzales, Associate Dean of Students and Director of Academic Success Center

Thursday, **November 12**, 12:00 -1:30 p.m.,  
Memorial Union Cardinal Room

This interactive session will focus on the importance of setting high expectations for students and discuss specific strategies to enhance academic rigor in the classroom. Participants will examine multiple techniques proven to enhance student learning including: designing assignments that require utilization of academic support units on campus, implementing a scaffold approach to content delivery, and delivering course materials in a universal design format.

## Graduate Student Focus

### Going on the Academic Job Market

Wednesday, **September 9**, 3:00 – 5:00 p.m.,  
2019 Morrill Hall

Going on the academic job market is stressful work. This session, specifically for graduate students, will offer an overview on how to seek an academic job, and especially how to write vitae and cover letters.

### Preparing for Academic Interviews

Wednesday, **September 16**, 3:30 – 5:00 p.m.,  
2019 Morrill Hall

This session, planned specifically for graduate students, will cover ways to prepare for academic interviews, including researching institutions, constructing questions and answers, and preparing for campus visits.

## Teaching and Learning Circles

### Faculty Teaching and Learning Circle: Incorporating Service-Learning into your Courses

Greg Welk, Teresa Downing-Matibag, and Jennifer Garrett

Wednesdays, **September 9 & 23, October 7 & 21, Nov 4 & 18, December 2 & 16**, 3:00 – 4:00 p.m.  
3534 Memorial Union

This biweekly, hourly, ongoing workshop will give you the opportunity to deeply explore service-learning as a teaching strategy. As a community of learners, we will discuss the basics of service-learning, using this method in the scholarship of teaching, and how to integrate service-learning into your existing courses.

Enrollment limited to 15.

Register to receive readings and details.

### Faculty Teaching and Learning Circle: The Joy of Teaching: A Practical Guide for New College Instructors

Thursdays, **October 1, 8, 15, and 22**,  
1:00 p.m. – 2:00 p.m., 2030 Morrill.

Gathering concepts and techniques borrowed from outstanding college professors, *The Joy of Teaching* provides helpful guidance for new instructors developing and teaching their first college courses.

Enrollment limited to 15.

Register to receive readings and details.

### Graduate Student Teaching and Learning Circle: McKeachie's *Teaching Tips*

Wednesdays, **October 7, 14, 21, and 28**,  
10:30 a.m. – 12:00 p.m., 2030 Morrill

McKeachie's *Teaching Tips* has long been a valued resource for beginning and experienced teachers alike. This Circle, specifically for graduate students, will read and discuss portions of McKeachie's text, which covers such topics as course preparation, discussion and lecture, grading and assessment, and more.

## CELT Fall 2009 Schedule of Events

Sept 9	2:00pm	WebCT: Creating Assignments and Using SafeAssign	Oct 20	11:00am	Introduction to Online Collaboration with Wimba Tools
	3:00pm	Graduate Student Focus: Going on the Academic Job Market	Oct 21	9:00am	PowerPoint I: Beyond Bullets: Being Creative in the Classroom
	3:00pm	Faculty Teaching and Learning Circle: Incorporating Service-Learning into your Courses (session 1 of 8)		10:30am	Graduate Student Teaching and Learning Circle: McKeachie's <i>Teaching Tips</i> (session 3 of 4)
Sept 10	2:00pm	WebCT: Creating Assessments and Using Respondus		12:00pm	Using Technology to Enhance Contact Between Students and Faculty
Sept 15	3:00pm	Clickers: Teaching with TurningPoint - Basic		1:00pm	Google Docs: Collaborative Tools for the Classroom
Sept 16	1:00pm	Introduction to Online Collaboration with Wimba Tools		3:00pm	Faculty Teaching and Learning Circle: Incorporating Service-Learning into your Courses (session 4 of 8)
	3:30pm	Graduate Student Focus: Preparing for Academic Interviews	Oct 22	1:00pm	Faculty Teaching and Learning Circle: The Joy of Teaching: A Practical Guide . . . (session 4 of 4)
Sept 17	1:00pm	Clickers: Teaching with TurningPoint - Advanced	Oct 26	12:00pm	eLearning Interest Group
Sept 22	1:00pm	Hands-on with Wimba Online Collaboration Tools	Oct 28	10:00am	Hands-on with Wimba Online Collaboration Tools
Sept 23	12:00pm	ABCs of Grading		10:30am	Graduate Student Teaching and Learning Circle: McKeachie's <i>Teaching Tips</i> (session 4 of 4)
	1:00pm	Google Docs: Collaborative Tools for the Classroom	Oct 30	12:00pm	Understanding Social Media for Student Engagement
	3:00pm	Faculty Teaching and Learning Circle: Incorporating Service-Learning into your Courses (session 2 of 8)	Nov 4	3:00pm	Faculty Teaching and Learning Circle: Incorporating Service-Learning into your Courses (session 5 of 8)
	3:30pm	ISUComm Communication Workshop "Location, Location, Location"	Nov 5	2:00pm	WebCT: Introduction to WebCT
Sept 28	12:00pm	eLearning Interest Group	Nov 6	12:00pm	Experience Second Life
Sept 29	2:00pm	WebCT: Communication Tools and Strategies	Nov 9	10:00am	WebCT: Creating Assignments and Using SafeAssign
Oct 1	9:00am	WebCT: Creating Assignments and Using SafeAssign	Nov 10	2:00pm	WebCT: Managing Students & Grades
	1:00pm	Faculty Teaching and Learning Circle: The Joy of Teaching: A Practical Guide for New College Instructors (session 1 of 4)	Nov 11	10:00am	WebCT: Creating Assessments and Using Respondus
Oct 2	12:00pm	Experience Second Life	Nov 12	12:00pm	Exceeding Expectations: Rigor in the Classroom
Oct 6	1:00pm	WebCT: Creating Assessments and Using Respondus		2:00pm	WebCT: Presenting and Organizing Course Content
Oct 7	10:30am	Graduate Student Teaching and Learning Circle: McKeachie's <i>Teaching Tips</i> (session 1 of 4)	Nov 13	9:00am	WebCT: Communication Tools and Strategies
	1:00pm	WebCT: Presenting and Organizing Course Content		1:00pm	PowerPoint II: Adding Impact to Scientific and Technical PowerPoint Presentations
	3:00pm	Faculty Teaching and Learning Circle: Incorporating Service-Learning into your Courses (session 3 of 8)	Nov 18	3:00pm	Faculty Teaching and Learning Circle: Incorporating Service-Learning into your Courses (session 6 of 8)
Oct 8	11:45am	Clicker Show and Tell	Nov 30	12:00pm	eLearning Interest Group
	12:00pm	Peer Evaluation of Teaching	Dec 2	3:00pm	Faculty Teaching and Learning Circle: Incorporating Service-Learning into your Courses (session 7 of 8)
	1:00pm	Faculty Teaching and Learning Circle: The Joy of Teaching: A Practical Guide . . . (session 2 of 4)	Dec 4	9:00am	WebCT: Introduction to WebCT
	1:00pm	WebCT: Managing Students & Grades		12:00pm	Experience Second Life
Oct 12	11:00am	Clickers: Teaching with TurningPoint - Basic	Dec 7	10:00am	WebCT: Communication Tools and Strategies
Oct 14	10:30am	Graduate Student Teaching and Learning Circle: McKeachie's <i>Teaching Tips</i> (session 2 of 4)	Dec 8	1:00pm	WebCT: Creating Assignments and Using SafeAssign
	11:30am	WebCT Show and Tell	Dec 9	9:00am	WebCT: Managing Students & Grades
Oct 15	11:00am	Clickers: Teaching with TurningPoint – Advanced	Dec 10	1:00pm	WebCT: Creating Assessments and Using Respondus
	1:00pm	Faculty Teaching and Learning Circle: The Joy of Teaching : A Practical Guide. . . (session 3 of 4)	Dec 11	9:00am	WebCT: Presenting and Organizing Course Content
			Dec 16	3:00pm	Faculty Teaching and Learning Circle: Incorporating Service-Learning into your Courses (session 8 of 8)

## Learning Technologies: WebCT

(all WebCT sessions in 1230 Communications)

### WebCT: Managing Students and Grades

Thursday, **October 8**, 1:00 – 3:00 p.m.;  
 Tuesday, **November 10**, 2:00 – 4:00 p.m.;  
 Wednesday, **December 9**, 9:00 – 11:00 a.m.

Learn about managing student enrollment, the Roster, student groups, and the Grade Book. Bring your questions and files for personal assistance during the second hour. Some familiarity with WebCT recommended.

### WebCT: Creating Assignments and Using SafeAssign™

Wednesday, **September 9**, 2:00 – 4:00 p.m.;  
 Thursday, **October 1**, 9:00 – 11:00 a.m.;  
 Monday, **November 9**, 10:00 a.m. – 12:00 p.m.;  
 Tuesday, **December 8**, 1:00 – 3:00 p.m.

Learn about creating, collecting, and grading online assignments along with using SafeAssign™ to perform originality checks on students' work. Bring your questions and files for personal assistance during the second hour. Some familiarity with WebCT recommended.

### WebCT: Creating Assessments and Using Respondus™

Thursday, **September 10**, 2:00 – 4:00 p.m.;  
 Tuesday, **October 6**, 1:00 – 3:00 p.m.;  
 Wednesday, **November 11**, 10:00 a.m. – 12:00 p.m.;  
 Thursday, **December 10**, 1:00 – 3:00 p.m.

Learn about creating quizzes, surveys, and self-tests, managing questions, generating reports, and using Respondus™ to upload documents with questions without having to type them over. Bring your questions and files for personal assistance during the second hour. Some familiarity with WebCT recommended.

### WebCT: Communication Tools and Strategies

Tuesday, **September 29**, 2:00 – 4:00 p.m.;  
 Friday, **November 13**, 9:00 – 11:00 a.m.;  
 Monday, **December 7**, 10:00 a.m. – 12:00 p.m.

Learn about communicating with your students through the Syllabus, Announcements, Calendar, Discussion board, Mail, Who's Online, and Chat and Whiteboard tools. Bring your questions and files for personal assistance during the second hour. Some familiarity with WebCT recommended.

## WebCT: Presenting and Organizing Course Content

Wednesday, **October 7**, 1:00 – 3:00 p.m.;  
 Thursday, **November 12**, 2:00 – 4:00 p.m.;  
 Friday, **December 11**, 9:00 – 11:00 a.m.

Learn how to organize and present content to your students using Folders and Learning Modules. Bring your questions and files for personal assistance during the second hour. Some familiarity with WebCT recommended.

## WebCT Show and Tell

Wednesday, **October 14**, 11:30 a.m. – 1:00 p.m.

ISU faculty share the ways in which they use WebCT for teaching and learning. (Faculty presenters to be announced.)

## Introduction to WebCT

Thursday, **November 5**, 2:00 – 3:00 p.m.;  
 Friday, **December 4**, 9 – 10 a.m.

This workshop offers an overview of the course management system, WebCT, and provides an overview of the tools available. Participants will explore the file management structure of WebCT and the user interface from the Designer, Instructor, and Student Views, and begin to identify the components needed to develop web-enhanced or online courses using WebCT.

The screenshot shows the Iowa State University eLearning website. At the top, there is a navigation bar with tabs for 'eLearning Home', 'Technologies', 'Support', 'Teaching and Learning', and 'FAQs'. The main content area is divided into two columns. The left column has a 'View Posts by Category' section with links for 'Clickers Announcements', 'Tips & Trends', and 'WebCT Announcements'. Below this is an 'Upcoming Events' section listing three events: 'WebCT: Managing Students & Grades' on Tuesday, September 8 at 2:00pm; 'WebCT: Creating Assignments and Using SafeAssign' on Wednesday, September 9 at 2:00pm; and 'WebCT: Creating Assessments in WebCT' on Thursday, September 10 at 2:00pm. The right column features an 'eLearning Home' section with a welcome message, a 'Tips & Trends' section with three bullet points, and a 'WebCT Announcements' section with two bullet points. At the bottom of the right column, there are links to 'Subscribe to Tips & Trends' via RSS Feed and Email.

The new eLearning website offers a wealth of support resources. The site also features a current list of Upcoming Events, Tips & Trends, and important Announcements related to WebCT, Clickers, and other technologies for teaching and learning.

## Learning Technologies: Clickers

(all Clickers sessions in 1230 Communications)

### Clickers: Teaching with TurningPoint - Basic

Tuesday, **September 15**, 3:00 – 4:00 p.m.;

Monday, **October 12**, 11:00 a.m. – 12:00 p.m.

This workshop will introduce the basics of TurningPoint 2008 for MS Office 2007. The participants will learn how to create interactive slides, download participant lists from WebCT, run polling sessions and upload student points to WebCT. Pedagogical implications of audience response systems will be discussed.

### Clickers: Teaching with TurningPoint - Advanced

Thursday, **September 17**, 1 :00 – 2:00 p.m.;

Thursday, **October 15**, 11:00 a.m. – 12:00 p.m.

This workshop will introduce advanced features of TurningPoint 2008 (TurningPoint parser, demographic and picture slides, advanced TP settings). Pedagogical implications of audience response systems will be discussed.

### Clickers Show and Tell

Thursday, **October 8**, 11:45 a.m. – 12:45 p.m.

ISU faculty share the ways in which they use Clickers for teaching and learning. (Faculty presenters to be announced.)



Corly Brooke (left) uses clickers in teaching a large class both to engage students (right) as well as to reveal their thinking before and after discussing a topic.

## Learning Technologies: PowerPoint

(all PowerPoint sessions in 1230 Communications)

### PowerPoint I: Beyond Bullets: Being Creative in the Classroom

Wednesday, **October 21**, 9:00 a.m. – 12:00 p.m.

Learn how to plan, create, and deliver effective classroom presentations using PowerPoint's many tools. Topics include classroom strategies for using PowerPoint to deliver content and manage classroom interaction as well as designing slides using fonts, colors, graphics, photos, and multimedia. Insert sounds and video clips in presentations. Basic skills with PowerPoint 2007 is required. This class uses PC/Windows computers but Mac users can learn new techniques as well.

### PowerPoint II: Adding Impact to Scientific and Technical PowerPoint Presentations

Friday, **November 13**, 1:00 – 5:00 p.m.,

Review PowerPoint's tools for creating and managing graphic objects. Learn how to create and edit complex shapes. Add visual transitions between pages and set up timed standalone presentations. Learn how to guide viewers' attention, build complex structures in steps and add visual impact using animation tools. Explore ways of using branching tools to control program flow, and to create menus and interactive structures. Includes examples of applications and hands-on learning exercises. Requires beginning knowledge of PowerPoint 2007 for Windows.

## Learning Technologies: Communication and Collaboration

### eLearning Interest Group

Mondays, **September 28, October 26**, and

**November 30**, 12:00 – 1:30 p.m.,

1230 Communications

User group meetings are topical, user agenda-driven open forums for the ISU community to exchange ideas, and share practical experience in supporting and teaching with elearning tools. Some of the topics scheduled for fall include Moodle, microblogging, webconferencing and effective e-learning pedagogy for large enrollment courses. Meetings are held the last Monday of the month and are open to anyone interested. For more information go to [www.celt.iastate.edu/elearning](http://www.celt.iastate.edu/elearning) or email [elearning@iastate.edu](mailto:elearning@iastate.edu).

### Google Docs: Collaborative Tools for the Classroom

Todd Vens, Distance and Online Learning Specialist in the College of Agriculture and Life Sciences  
 Wednesday, **September 23**, 1:00 – 2:00 p.m.,  
 Wednesday, **October 21**, 1:00 – 2:00 p.m.,  
 Room 9 Curtiss Hall

With ISU's adoption of Google Apps Education Edition, a variety of invaluable tools have been made available to students. Google Docs is made up of an easy to use word processor, spreadsheet application and presentation tool. What's most important is that Google Docs lets students collaborate with one another in real-time from anywhere, on any device. This workshop will demonstrate how some ISU faculty have already used it in their classrooms.

### Introduction to Online Collaboration with Wimba Tools

Wednesday, **September 16**, 1:00 – 2:00 p.m.,  
 Tuesday, **October 20**, 11:00 a.m. – 12:00 p.m.,  
 1230 Communications

By combining interactive web conferencing technologies such as voice, video, podcasting, instant messaging, application sharing, polling, and whiteboarding, students and instructors are empowered with a unique collaborative environment that extends learning beyond the boundaries of the physical classroom. Wimba, funded by a two-year ISU Computer Advisory Council (CAC) grant, is integrated with WebCT and Moodle.

### Hands-on with Wimba Online Collaboration Tools

Tuesday, **September 22**, 1:00 – 3:00 p.m.,  
 Wednesday, **October 28**, 10:00 a.m. – 12:00 p.m.  
 1230 Communications

Wimba Live Classroom and Pronto work within WebCT and Moodle and offer a real-time web conferencing for interacting with students via two-way audio, video and computer desktop sharing. Participants will be able to: create a live classroom, add content, present live within a classroom, and create archives for later viewing. Wimba is funded by a two-year ISU Computer Advisory Council (CAC) grant.

### Experience Second Life

Fridays, **October 2, November 6, December 4**,  
 12:00 – 1:00 p.m., Sessions held online

Join us in Second Life to experience a variety of ways in which virtual worlds can be used for teaching and learning. Sessions will originate at CELT's space in Second Life. Participants must have already created an avatar and completed Second Life orientation. To participate—or if you have any questions or would like help getting started—email [sl@iastate.edu](mailto:sl@iastate.edu).

### Understanding Social Media for Student Engagement

Friday, **October 30**, 12:00 – 1:00 p.m.  
 1230 Communications

This session will include discussion of online social network options, trends, opportunities, and challenges when using popular sites such as Twitter, Facebook, Second Life, etc. in higher education.

#### Register online

- Login to **AccessPlus**.
- Select **Employee** tab.
- Click **HRS Training**.
- Click **Continue**.
- Click **Courses**.
- Click **Enroll**.