

HDFS 218
Study Tour and Service Learning
Spring 2007

Instructor: Dr. Margaret Torrie

Office hours: T,TH 8:00-9:00 A.M. or by
appointment

1097 LeBaron Hall
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515 432 2732

Class Time: Wednesday, 2:10 - 4:00 PM
2069 LeBaron Hall

Final Class Meeting: Monday, May 1, 2:30 - 4:00 PM optional
1092 LeBaron

Course Description

HD FS 218. Study Tour and Service Learning. Cr. 2. F. S. *Prereq:* 102. Restricted to HD FS majors. The process of professional development and the scope of professional responsibilities, and career exploration in child, adult and family services. Study of and visit to programs which serve children and families with diverse needs. Participation in service learning project required. Offered on a satisfactory-fail (S/F) grading basis only.

Required Text

Hammer, M. Doris. (2002). Building Bridges, Boston: Allyn and Bacon,
ISBN 0-205-31974-2 Internet: www.ablongman.com

Students in the course will

- Become more familiar with the employment/career opportunities available in human development and family studies.
- Become more aware of a variety of professional development and internship opportunities.
- Begin to develop a sense of professionalism and practice professional skills in a professional setting.
- Explore the qualifications required for working in the human service field.
- Visit a variety of human services programs and complete a service learning project. Become familiar with available resources for career decision-making.

Expectations and Assignments

Expectations

- Refer to Web CT HDFS 218 for class announcements
- Class attendance
- Completion of assignments
- Participation in service learning component and cooperative learning activities

- Attend Career Fair/Explore Career Resources
- Participation in one-day study tour trip

Assignments

Handbook Assignment. The purpose of this activity is to become familiar with the HDFS homepage on the web and specifically, the Student Handbook. Directions will be given in class for completing the assignment.

Study Tour. Students will attend one, full-day study tour trip to the Des Moines or Ames area and complete an evaluation of programs visited.

Service Learning Component. Students will account for 15 hours in an approved human services site conducting a service learning project, and contribute 15 hours towards the completion of the service learning written reflection journal and preparation of the final project presentation (30 hours total).

Disability Statement

"If you have a documented disability and anticipate needing accommodations in this course, please make arrangements to meet with me soon. Please request that a Disability Resources staff send a SAAR form verifying your disability and specifying the accommodations you will need."

Grading: HDFS 218 Points for the course will be distributed as follows:

Lecture Component	Points
Class Attendance	30 (3pt ea. Wk. Wks 2-7; 8 or 9; 13-15)
Handbook Assignment	20
Study Tour & Evaluation	<u>50</u>
Subtotal	100
Service Learning Component	
Journal	30
Participation Documentation	15
Check In Worksheet	15
Final Project	<u>40</u>
Subtotal	<u>100</u>
Course Total	200 points*

*A minimum of 160 points (80%) is required for a satisfactory grade.

<u>Week</u>	<u>Date</u>	<u>Agenda</u>	<u>Professional Skill</u>
1.	1/10	Course overview goals, objectives Lisa Enloe internship/practicum 2:40-3:00	Asking questions Professional/Team
Human Services Professional in the Field			
ACCESS, Nikki Laug 3:00-3:30pm			
Tel: 515 292 0500 nikki@assaultcarecenter.org www.assaultcarecenter.org			

2. 1/17 Professionalism/Code of Ethics/ Confidentiality
<http://www.aafcs.org>
HD FS faculty presentations:
 Dr. Chris Cook Gerontology 2:10-2:40pm
 Doug Borkowski, Dr. Sue Crull Financial Management, Housing, Family Policy 2:45-3:15
3. 1/24 **Human Services Professional in the Field**
 Cherish Anderson Nanny Two Shoes 2:10-2:40pm
 Tel: 515 279 6800 www.nanny2shoesiowa.com
HDFS Faculty presentations
 MFT, Dr. Werner-Wilson 2:45-3:15
4. 1/31 **Career Services & Career Day**
 Select one to attend:
[Business/LAS Spring Career Fair](#), January 31, 2007
[Design Career Days](#), February 28, March 1-2, 2007
[Engineering Spring Career Fair](#), January 30, 2007
[ISU Summer Job Fair](#), TBD - Spring 2007
- Career information
http://www.public.iastate.edu/~career_info/
<https://ecms.eng.iastate.edu>
5. 2/7 **Service Learning International opportunities**
 Dr. Donna Cowan, Hugo Chan 2:10-2:40
<http://www.studyabroad.iastate.edu/>
- Carolyn Ersland, Coordinator HS Career Services
 2:45-3:15
<http://www.ss.hs.iastate.edu/career/>
- Service Learning/Internship opportunities
 Service learning interest survey
 Service learning component requirements
 Service learning project (indicate interest)
 Resource: Jennifer Garrett, ISU Coordinator for Leadership and Service Learning Opportunities garrett1@iastate.edu

6. 2/14 **Human Services Professional in the Field**
 Scott Willsey, Director Perry Youth offender Program 2:10-2:40pm
s.willsey@mchsi.com
 Julie Pedigo, Ann Marie Gerke, Child Life Specialist Blank Children's
 Hospital 2:45-3:15 515 241-8624 pedigoja@ihs.org
7. 2/21 **Prepare for Study Tour**
 Handbook assignment **due**
 Verification of service learning project **due**
 Service learning journal reflection

Professionals in the field
 Steve Ward CASA 2:45-3:15
Steve.Ward@dia.state.ia.us
http://www.volunteermatch.org/results/org_detail.jsp?orgid=16485
8. 2/28 **Ames Study Tour**
 Meet at the west door of the Memorial Union Evaluation and discussion
- or
9. 3/7 **Des Moines Study Tour**
 Meet at the west door of the Memorial Union Evaluation and discussion
10. 3/21 Service learning component Independent work
11. 3/28 Service learning component Independent work
12. 4/4 Service learning component Independent work
13. 4/11 **Final Project Check Up** Group/Team Skills
Final Project Presentation Sign Up
14. 4/18 Final Project Presentations/Journals due Group/Team Skills
Eaton Hall, Rm.1132
 Course evaluation
15. 4/25 Final Project Presentations/Journals due
Eaton Hall, Rm. 1132
 Course wrap up Group/Team Skills
 Discussion and Review
 Monday, May 1, 2:30 - 4:00PM, Final Class (optional), Room 1092 LeBaron,

Service Learning Component

Each student is required to participate in a service learning project during the term. This will include an outside volunteer project completed at a local human service agency. Each student may choose an area of interest and sign up for participation on an approved project from a list of participating agencies or submit an independent project. Each student will participate 15 hours at the agency, journal their experience, and prepare a final presentation for the entire class to equal 30 hours total.

The service learning project cannot be from the same agency as the HDFS 491 Internship in the same semester. However, students completing their Internship during a subsequent semester may choose the same agency as their service learning from this course.

Grading:	Points
Journal	30
Participation Documentation	15
Check in Worksheet	15
Final Project	<u>40</u>
Total	100*

*80 percent is required for a satisfactory grade

Journals

Each student is required to keep a journal of reflective and analytical entries of his/her service learning experience. For each day hours towards the 15 hours project are counted, a written entry two to five paragraphs in length must be included (see separate handout). An initial and a final entry of two to five paragraphs must include a summary of the completed project and what the student learned. Journal entries are graded on thoughtfulness and the legibility of writing. Typed journals are preferred and easily provide a back-up copy. Journals are due at the time of the student's final presentation.

Participation Documentation

Each student is required to take the sign-in sheet to the agency of their service learning each day they volunteer. The agency contact person must verify by signature for all hours worked each day until the required 15 hours are completed. These forms are viewed as the required written evaluation of the work the student has performed as rated by the agency.

In Class Check Ins

Two check in dates provide ongoing class evaluation of the service learning component.

Final Presentations

Each student is required to make a final project presentation (see separate handout).